



Request to set up Ship-To Address

Date: _____

From: Account Name and Address _____

Phone number: _____

To: Emtek Products, Inc.
Fax: (800) 577-5771

**Please establish the following address as a repeat, commercial,
ship-to address for my account.**

Shipping Address (include company name):

Do you know this to be a commercial location? Emtek does not drop ship to residential addresses.

Yes

No

How often do you expect to request drop shipments to this address?

Yes

No

Name of person making request:

Printed: _____

Signed: _____

Note: Emtek reserves the right to allow or dis-allow ship-to addresses